

MEETING NOTICE

The Board of Education of Douglas County West Community Schools will meet in regular session on [month/date], 20__, at _:__ p.m. in the Central Office Board Room, 401 South Pine Street, Valley, Nebraska. The meeting will include the holding of a public hearing to discuss, consider, and receive input on the student fee policy and the parental involvement policy. An agenda for the meeting and public hearings, which shall be kept continually current, is readily available for public inspection at the Superintendent's office during normal business hours.

DOUGLAS COUNTY WEST COMMUNITY SCHOOLS

AGENDA

The following is the agenda for the meeting of the Board of Education to be held on [month/date], 20__ in the Central Office Board Room, 401 South Pine Street, Valley, Nebraska.

1. Call meeting to order and announce location of Open Meetings Act poster.
2. Approval of Agenda and Changes to Agenda.
3. Reading and approval of minutes:

Discuss, consider and take all necessary action to approve minutes of prior meeting(s).
4. Reading and approval of board bills:

Discuss, consider and take all necessary action to approve receipts, expenditures and payment of bills submitted by the administration.
5. Treasurer=s Report
6. Board Committee Reports
7. Administration's Reports
8. Public Comment
9. Action Items
 - A. Student Fees Policy:
 - i. Review of the amount of money collected from students pursuant to, and the use of waivers provided in, the student fee policies of the District for the 20__-20__ school year.
 - ii. Hold Public Hearing to discuss, consider, and receive input on a proposed Student Fee Policy. The public will be given the opportunity to present information and opinions on a proposed Student Fee Policy.
 - iii. Discuss, consider, and take action to adopt a Student Fee Policy and to suspend the two reading policy.
 - B. Parental Involvement Policy:
 - i. Hold Public Hearing to discuss, consider, and receive input on the Parental Involvement Policy. The public will be given the opportunity to present information and opinions on a proposed Parental Involvement Policy.
 - ii. Discuss, consider, and take action to either alter the Parental Involvement Policy and then adopt the policy as altered, or to reaffirm the Parental Involvement Policy.

- C. Bullying Policy:
 - i. Review bullying policy.
 - ii. Discuss, consider, and take action to adopt an amended Bullying Policy, if determined appropriate.

- D. Attendance Policy:
 - i. Review attendance policy.
 - ii. Discuss, consider, and take action to adopt an amended Attendance Policy, if determined appropriate.

- E. Multicultural Review:
 - i. The administration provided the annual status report to the board of education.
 - ii. The board conducted the periodic assessment of the multicultural education program.

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10. Time/Date next meeting

11. Motion to Adjourn

NOTICE:

COPY OF OPEN MEETINGS ACT: The Board of Education makes available at least one current copy of the Open Meetings Act posted in the meeting room at a location accessible to members of the public. The Act is posted on the wall of the meeting room.

INSTRUCTIONS FOR THOSE WHO WISH TO SPEAK DURING PUBLIC FORUM:

Getting Started: When it is your turn to speak during the public forum portion of the agenda, please come forward to the table situated immediately in front of the Board, sign your name and address on the sign-in sheet and state your name to the Board of Education.

Time Limit: You may speak only one time and must limit comments to 5 minutes or less.

Personnel or Student Topic: If you are planning to speak about a personnel or student matter involving an individual, please plan to have first addressed the concerns initially to the administration for consideration. Board members will generally not respond to any questions you ask or comments you may make about individual staff members or students. You are cautioned that slanderous comments are not protected just because they are made at Board meeting.

General Rules: Please remember that this is a public meeting for the conduct of the business of the Board of Education. Offensive language, personal attacks and hostile conduct will not be tolerated.

BY: DOUGLAS COUNTY WEST
COMMUNITY SCHOOLS

**MINUTES OF THE MEETING OF THE BOARD OF
EDUCATION OF DOUGLAS COUNTY WEST COMMUNITY SCHOOLS**

A meeting of the Board of Education of Douglas County West Community Schools was convened in open and public session on [month/date], 20__, at _:_ p.m. in the Central Office Board Room, 401 South Pine Street, Valley, Nebraska. The roll was called and the following Board members were present or absent:

Present: _____
Absent: _____

Notice of the meeting was given in advance by publication and/or posting in accordance with the Board approved method for giving notice of meetings. Notice of this meeting was given in advance to all members of the Board of Education. The Secretary of the Board maintains a list of the news media requesting notification of meetings and advance notification to the listed media of the time and place of the meeting and the subjects to be discussed at this meeting was provided. Availability of the agenda was communicated in the publicized notice and a current copy of the Agenda was maintained as stated in the publicized notice. All proceedings of the Board of Education, except as may be hereinafter noted, were taken while the convened meeting was open to the attendance of the public.

I. Call Meeting to Order. The meeting was duly called to order.

Announcement of Open Meetings Act Posting

At the beginning of this meeting, the Chairperson announced and informed the public that a current copy of the Open Meetings Act is posted on the wall of the meeting room and directed the public to its location.

II. Approval of Agenda. Motion was made by _____ and seconded by _____ to approve the agenda as provided. After discussion and on roll call vote, the Board voted as follows:

Voting for: _____
Voting against: _____
Not Voting: _____

The motion carried.

III. Reading and approval of minutes. Motion was made by _____ and seconded by _____ to approve the minutes of the regular meeting of the Board of Education held on [insert date of last meeting]. After discussion and on roll call vote, the Board voted as follows:

Voting for: _____
Voting against: _____
Not Voting: _____

The motion carried.

IV. Action Items

A. Student Fees Policy.

- i. The administration presented a review of the amount of money collected from students pursuant to, and the use of waivers provided in, the student fee policies of the District for the 20__-20__ school year.
- ii. A public hearing was held to discuss, consider, and receive input on a proposed Student Fee Policy. The public was given the opportunity to present information and opinions on the proposed Student Fee Policy.
- iii. Motion was made by _____ and seconded by _____ that the Student Fees Policy for the 20__-20__ school year, inclusive of Appendix "1," be adopted and that the two reading policy be suspended for purposes of this action.

After discussion and on roll call vote, the Board voted on the Motion as follows:

Voting for: _____.
Voting against: _____.
Not Voting: _____.

The motion carried.

B. Parental Involvement Policy.

- i. A public hearing was held to discuss, consider, and receive input on the Parental Involvement Policy. The public was given the opportunity to present information and opinions on the Parental Involvement Policy.
- ii. Motion was made by _____ and seconded by _____ that the Board's current Parental Involvement Policy be re-adopted without alteration.

After discussion and on roll call vote, the Board voted on the Motion as follows:

Voting for: _____.
Voting against: _____.
Not Voting: _____.

The motion carried.

C. Bullying Policy.

- i. The Bullying Policy was reviewed by the Board. No action was taken.

D. Attendance Policy.

- i. The Attendance Policy was reviewed by the Board. No action was taken.

V. Time/Date next meeting. The next meeting of the Board is scheduled for [insert date] 20__ at __:__ p.m.

VI. Motion to Adjourn. Motion was made by _____ and seconded by _____ to adjourn the meeting at _____ o'clock p.m. on July __, 20__.

Voting for: _____.

Voting against: _____.

Not Voting: _____.

The motion carried.

The meeting was duly adjourned.

DATED this __ day of _____, 20__.

DOUGLAS COUNTY WEST COMMUNITY
SCHOOLS

BY: _____
President

ATTEST:

Secretary